

# Binghamton Section Planning Status 2016

Date of Review: Jan 05, 2017

Activity/Title	Activity Developed	Contact	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Dinner meeting schedule	1. Schedule Yrs DMs by 1/1. Put in Website(20%)	EC	20	20										
	2. Update Schedule DMs by 9/1. Put in Website(20%)	EC									20	20		
	3. Jan or Feb (10%)	EC	10	10	10	10								
	4. Mar (10%)	EC				10	10							
	5. Apr (10%) Conference	EC					10	10						
	6. May (if no Conference) (10%)	EC						10	10					
	June Open Planning Meeting	EC							10	10				
	7. September (10%)	EC									10	10		
	8. October (10%)	EC										10	10	
	9. November (10%)	EC											10	10
	10. Holiday Meeting (Exec Comm) (10%)	EC												10
Paul A Robert Award	Activities:													
	1. Decide new recipient by Apr (40%)	JT, DM, CH					40	40						
	2. Obtain new plaques by Apr (40%)	JT, DM, CH					40	40						
	3. Make award @ April Conference (20%)	CH, BL					20	20						
	4. Announce Award in Newspaper (20%)	JT						20		20				
Community Outreach	Explore Offer ISO9001:2015 Transition Training to Local Companies					100								
	Conduct ISO9001:2015 Transition Training (20 pts each co. Bonus)									100				
Special Speaker	1. Section budget \$750 annually for biannual sponsorship (20%)	EC												
Conference	Explore options for local spring Quality Conference (50%)	EC	50	50										
	Hold Conference (100%)	EC					100	100						
Reg. Mtg	Support Regional Meeting (50%)												50	50
Increase EC participation	1. One new EC member (100%)	EC									100	100		
	2. Additional new members (each 50% bonus)	EC										100		
Increase regular member recognition														
Give aways at each DM	1. Jan or Feb (10%)	DM, BL	10	10	10	10								
	2. Mar (10%)	DM, BL				10	10							
	3. Apr (10%)	DM, BL						10						
	4. May (if no Conference) (10%)	DM, BL							10	10				
	5. September (10%)	DM, BL									10	10		
	6. October (10%)	DM, BL										10	10	
	7. November (10%)	DM, BL											10	10
Graduating student recognition	1. Recognize graduating students 6/15 (Bonus100%)	AM												
Communicate Plan	Communicate Business Plan:													
Document budgets	Define Budget for:													

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Activity/Title	Activity Developed	Contact	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec												
	4. Section 2015 (20%)	SH												20	20											
Establish section EC schedule	1. Establish EC schedule (1st Thursday of month), (50%)	EC	50	50																						
Support Student Sect.	1. Support Student DM (25%)	EC													Not going to											
	2. Invite students to conference / training (25%)	EC																								
	3. Invite students to part. in DM (25%)	EC													Not going to											
<b>Update ASQ Net</b>	<b>1. By April (25%)</b>	DM,MM				25	25																			
SMP Submission	1. 2015 Commitment Submitted (TQC) (20%) 12/15/2015	SH												20	20											
	<b>3. Budget Submitted (20%) 12/15/2015</b>													20	20											
Qtrly Submissions	<b>4. Financials submitted Apr, Jul, Oct, (20%) each</b>	AR				20	20		20	20		20	20													
	<b>5. Financials to Nat. 2/15 (20%)</b>	AR		100	100																					
Officer Elections																										
	1. Candidate Solicitation 12/15(25%)	EC										25	25													
	2. Debate Candidates 12/15 (25%)	EC										25	25													
	3. Announce new officers 12/15 DM (25%)	EC										25	25													
	4. Send Commitment 12/15(25%)	EC										25			25											
	<b>5. Officers Complete On-line Training June (10%)</b>							10																		
	Monthly Total		140	140	120	120	20	120	255	285	20	20	140	10	20	20	0	0	140	240	140	115	70	70	70	95
<b>Activity/Title</b>	<b>Activity Developed</b>		<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>												
	<b>Actual Cumulative</b>		140	260	380	665	685	695	715	715	955	1070	###	1235												
	<b>Plan Cumulative</b>		140	260	280	535	555	695	715	715	855	995	1065	1135												